



GUIDELINES

On the 15th day of April, 2013, the Federal Court of Canada issued an Order outlining the terms of settlement in the matter of *Manuge v Her Majesty The Queen*, T-463-07 (the “Order”). The Order provided for the establishment of a fund, in the amount of \$10 million to be administered by Universities Canada for the benefit of Class Members and other beneficiaries as provided for in the Order. The Veterans Bursary Program has been established to disburse monies from the Bursary Fund.

Additional Class Members were added in 2021 as part of the settlement in the matter of *Toth v Her Majesty The Queen*, T-1068-14 (“Toth”).

For more information, please visit the websites below:

Manuge v. Her Majesty The Queen:

<https://www.mcinnescooper.com/services/sisip-ltd-class-action/>

Toth v. Her Majesty The Queen:

<https://gowlingwlg.com/en/ca/toth-v-her-majesty-the-queen-class-action/>

Here's what you need to know.

NUMBER, VALUE, AND DURATION OF BURSARY

Bursaries, valued at \$2,500 Canadian, are available to eligible students. One bursary is available per Class Member and can be designated for themselves or an eligible family member. More than one Class Member can name an applicant to receive the bursary.

ELIGIBILITY

You are eligible if you are:

- a Class Member of the above-noted court orders OR;
- a Class Member’s spouse, child, grandchild, niece, nephew, son-in-law, or daughter-in-law, designated by the Class Member. A child, grandchild, niece, or nephew can be:
 - biological child;
 - legally adopted child;



- stepchild;
- common-law child;
- ward in legal guardianship.
- pursuing post-secondary studies in the 2024-2025 academic year or have completed post-secondary studies anytime in the last 5 academic years;

IF A CLASS MEMBER IS DECEASED

If a Class Member is deceased, the estate's official representative may designate an applicant by first completing an official declaration established as part of the settlement process. Information regarding the declaration process can be obtained by contacting Scholarship Partners Canada (see page 5).

ELIGIBLE INSTITUTIONS

- You can study at a Canadian institution with recognized degree, diploma-granting powers, or their affiliates (e.g., universities, colleges, CEGEP technical diploma). Please visit the [Canadian Information Centre for International Credentials](#) (CICIC) to see if your institution qualifies.

FIELDS OF STUDY PROGRAM REQUIREMENTS

- Studies towards a degree program, professional degree program, diploma/Cégep program, or certificate program are accepted.
- Studies must be ongoing in the current academic year or completed sometime in the last five academic years.
- Studies can be on-site, by correspondence, distance education, or online.
- There are no restrictions on the field of study or discipline.

ELIGIBLE PROGRAM

- a qualified educational program as defined by the Canada Revenue Agency. It must run at least three consecutive weeks and requires applicants to spend at least ten hours a week throughout the duration of coursework (including lectures, practical training, laboratory, work, research and work assignments).
- a specified educational program as defined by the Canada Revenue Agency. It must require the applicant to spend not less than 12 hours per month on the coursework (including lectures, practical training, laboratory, work, research and work assignments).



CONDITIONS/RESTRICTIONS

- If an application for a bursary is deemed ineligible for payment for any reason, the Class Member will be able to either:
 - designate a new applicant, provided the program requirements are met and the program remains open; **OR**
 - re-apply in a subsequent year.

HOW TO APPLY?

To apply for the bursary, please designate an eligible individual no later than **Monday, June 30, 2025**, by visiting <https://portal.scholarshippartners.ca/welcome/en-veteran/> **OR** by email to veterans@univcan.ca with the following information:

- Your full name and Service Number to confirm your identity;
- name of the candidate you wish to designate;
- their relationship to you;
- their email address;
- the name of the institution they will or have attended, along with the academic years of attendance.

If a Class Member chooses not to use this opportunity for themselves but rather designates another individual, this individual must have their own email. The individual will then receive an email with further instructions.

REQUIRED DOCUMENTS:

- Proof of registration (tuition invoice, timetable, transcript, or letter from the Registrar's Office) confirming current or past registration as a full-time or a part-time student, in an eligible program at an eligible institution, at any time within the last five academic years (between the 2020-2021 and 2024-2025 academic years). Documentation must include the student's name, student number, school name, and/or logo and indicate the dates of enrollment.
- The Banking Information section must be completed as payments are issued by direct deposit. This section also requires a copy of a void cheque or direct deposit form.
- The Social Insurance Number section of the application must be completed for the issuance of a T4A.



Detailed instructions can be found in the application. Remember, the application must be complete to be evaluated, and deadline extensions will not be granted.

EVALUATION PROCESS

Applications are assessed based on the information provided. If the student meets all eligibility requirements as outlined in the guidelines, the application will be approved.

SUCCESSFUL APPLICANTS

Students will receive the bursary confirmation within two months. The confirmation will be received a few business days before the payment is deposited in the bank account provided by the student.

BURSARY PAYMENT

SPC will forward payment of the bursary to the bursary recipient by electronic funds transfer (EFT).

Tuition fees must be paid within the defined time frame, regardless of the timing of bursary payment.

We will communicate with the student through the student portal account. Contact information must be kept up to date and we must be notified of any changes.

SPC, a division of Universities Canada, has been entrusted with the administration of the bursary program. We administer over 140 scholarship programs for corporations, government agencies, and private foundations in North America and are affiliated with top companies in almost every sector of the economy. For more details, please visit www.univcan.ca.

SCHOLARSHIP PARTNERS CANADA

Ref: Veterans Bursary Program
1610-350 Albert Street Ottawa ON K1R 1A4

Scholarship
Partners Canada.
Partenaires en bourses
d'études Canada.

Tel.: 613-566-7025

Toll free: 1-855-260-8005

E-mail: veterans@univcan.ca