



GUIDELINES

On April 15, 2013, the Federal Court of Canada issued an Order outlining the terms of settlement in the matter of *Manuge v Her Majesty The Queen*, T-463-07 (the “Order”). The Order provided for the establishment of a fund, in the amount of \$10 million to be administered by Universities Canada for the benefit of Class Members and other beneficiaries as provided for in the Order. The Veterans Bursary Program was established to provide financial support from the Bursary Fund.

In December 2020, Universities Canada was contacted by Gowling WLG, who, together with Colonel Michel Drapeau, represented a class of veterans in the proceeding *Toth v. Her Majesty The Queen*. The class requested that the Federal Court approve a payment to the *Manuge v. Canada* fund. On January 6, 2021, the Court authorized a payment of \$2,813,876.82 to the bursary fund.

For more information, please visit the websites below:

Manuge v. Her Majesty The Queen:

<https://www.mcinnescooper.com/services/sisip-ltd-class-action/>

Toth v. Her Majesty The Queen:

<https://gowlingwlg.com/en/ca/toth-v-her-majesty-the-queen-class-action/>

Here's what you need to know.

PROGRAM ENHANCEMENTS

1. Designate Multiple Family Members

You may now designate multiple eligible family members; however, **each person is limited to receiving only one bursary under any one Class Member**. Even if you have already received a bursary yourself or designated someone in the past, you are still eligible to designate additional family members.

2. Advance Payment for Upcoming Studies

Bursaries can now be paid up-front for studies beginning in September, with the submission of a complete application and acceptable proof of registration, helping students plan with financial confidence.

3. Expanded List of Eligible Institutions

We now accept applications for studies at any reputable post-secondary institution, even if it is not listed on the CICIC directory.



NUMBER, VALUE, AND DURATION OF BURSARY

Bursaries, valued at \$2,500 Canadian, are available to eligible students for one academic year. **You may now designate multiple eligible family members to receive a bursary. Each designate is limited to receiving only one bursary per individual Class Member.**

ELIGIBILITY

You are eligible if you are:

- a Class Member of the above-noted court orders OR;
- a Class Member's spouse, child, grandchild, niece, nephew, son-in-law, or daughter-in-law, designated by the Class Member. *Children, grandchildren, nieces, and nephews may be biological, legally adopted, stepchildren, common-law children, or wards under legal guardianship.*
- pursuing post-secondary studies or have completed post-secondary studies anytime in the last five academic years, that is from September 2021 onwards;

If a Class Member is deceased

If a Class Member is deceased, the estate's official representative may designate an applicant by first completing an official declaration established as part of the settlement process. To learn how to complete the declaration, please contact Scholarship Partners Canada (see page 5).

Eligible Institutions

- You can study at a Canadian institution with recognized degree, diploma-granting powers, or their affiliates (e.g., universities, colleges, CEGEP technical diploma). Please visit the [Canadian Information Centre for International Credentials](#) (CICIC) to see if your institution qualifies. Other recognized institutions may also be accepted. Please contact us if you are unsure.



FIELDS OF STUDY PROGRAM REQUIREMENTS

- Studies towards a degree program, professional degree program, diploma/Cégep program, or certificate program are accepted.
- Studies must be ongoing in the current academic year, fully registered for the next academic year, or completed sometime in the last five academic years, that is from September 2021 onwards.
- Studies can be on-site, by correspondence, distance education, or online.
- There are no restrictions on the field of study or discipline.

Eligible Program

- a qualified educational program as defined by the Canada Revenue Agency. It must run at least three consecutive weeks and requires applicants to spend at least ten hours a week throughout the duration of coursework (including lectures, practical training, laboratory, work, research and work assignments).
- a specified educational program as defined by the Canada Revenue Agency. It must require the applicant to spend not less than 12 hours per month on the coursework (including lectures, practical training, laboratory, work, research and work assignments).

CONDITIONS/RESTRICTIONS

- Class Members who have successfully applied and received the Bursary themselves in the past cannot reapply for themselves.
- A student who received the Bursary in the past cannot be re-designated by the same Class Member.
- An individual may be designated by more than one Class Member and, in such cases, is eligible to receive one bursary from each Class Member who designates them.
- If an application for a bursary is deemed ineligible for payment for any reason, the Class Member will be able to either:
 - designate a new applicant, provided the program requirements are met and the program remains open; **OR**
 - re-apply in a subsequent year.



HOW TO APPLY?

To apply for the bursary, please designate an eligible individual by **1:00 PM Eastern Time on August 20, 2026**, by visiting <https://portal.scholarshippartners.ca/welcome/en-veteran/> OR by email to veterans@univcan.ca with the following information:

- Your name and Service Number;
- name of the candidate or candidates you wish to designate;
- their relationship to you;
- their email address;
- name of the institution and academic years of attendance.

If you designate another individual, they must have their own email address. Once you've submitted their name and contact information, they will receive an email with instructions to complete the application.

REQUIRED DOCUMENTS:

To complete the application, the designated individual must provide the following:

- Proof of registration: This can be a tuition invoice, class timetable, transcript or a letter from the Registrar's Office. It must confirm that the student was enrolled, either full-time or part-time, in an eligible program at an eligible institution at any time within the last five years (from Sept 21 onward). The document must include:
 - The student's name
 - Student number
 - School name and/or logo
 - Dates of enrollment
- Banking Information: This section must be completed to allow direct deposit of the bursary. A copy of a void cheque or direct deposit form is required. The banking information must be in the student's name.
- Social Insurance Number: This is required to issue a T4A tax form to be produced for the student.

Detailed instructions can be found in the application. Remember, the application must be complete to be evaluated, and deadline extensions will not be granted.



EVALUATION PROCESS

Applications are assessed based on the information provided. If the student meets all eligibility requirements as outlined in the guidelines, the application will be approved.

SUCCESSFUL APPLICANTS

Students will receive confirmation of their bursary within two months. This confirmation will be received a few business days before the payment is deposited in the bank account they provided.

BURSARY PAYMENT

SPC will send the bursary payment to the student by electronic funds transfer (EFT).

Please note: Students are responsible for making sure their tuition is paid on time, even if the bursary payment is deposited after the tuition deadline.

We communicate with students through their student portal account and email. It is important to keep contact information up to date and to notify us of any changes.

SPC, a division of Universities Canada, has been entrusted with the administration of the bursary program. We administer over 140 scholarship programs for corporations, government agencies, and private foundations in North America and are affiliated with top companies in almost every sector of the economy. For more details, please visit www.univcan.ca.

SCHOLARSHIP PARTNERS CANADA

Ref: Veterans Bursary Program

1610-350 Albert Street Ottawa ON K1R 1A4

Tel.: 613-566-7025

Toll free: 1-855-260-8005

Scholarship
Partners Canada.
Partenaires en bourses
d'études Canada.

E-mail: veterans@univcan.ca