

PROGRAM GUIDELINES

Established in 1985, the prestigious Richard J. Schmeelk Canada Fellowship has been offered to French and English-speaking Canadian graduate students who wish to broaden their geographic and cultural horizons. The fellowship is available to students holding a bachelor's degree who desire to pursue graduate studies in Canada's second official language.

The Richard J. Schmeelk Canada Fellowship was established by Richard J. Schmeelk as a mean to promote harmony and collaboration between Canada's French and English-speaking communities, and to encourage cultural exchanges. The Schmeelk Canada Foundation offers fellowship recipients a unique opportunity to expand their network and discover diverse opportunities country-wide.

NUMBER, VALUE, AND DURATION OF FELLOWSHIPS

Eight scholarships are available to eligible students pursuing full-time studies at a graduate level.

The values and duration of those fellowships are:

- At a Master level: 20,000\$ CAD per academic year, renewable for up to two years
- At a PhD level: 10,000\$ CAD per academic year, renewable for up to four years
- English-speaking students from outside Québec who hold a bachelor's degree and are pursuing a law degree at Université Laval are eligible for a \$10,000 scholarship per academic year, renewable for up to four years.
- Travel grants may be available through the Schmeelk Canada Foundation for selected scholars. Applications must be submitted directly to the Foundation. For more information, please visit the website.

ELIGIBILITY

You are eligible if you:

- Are fluent in English and French and are 40 years of age or younger
- Hold a bachelor's degree and plan to begin full-time studies in a Master's or PhD program in the Fall 2025 term.
- Not receiving a salary or special allowance from employer while studying
- Must have Canadian citizenship or a permanent residency status

ELIGIBLE INSTITUTIONS

You can study at the following institutions:

- Quebec French speaking applicants must be enrolled at The University of Western Ontario or The University of Calgary
- English speaking applicants from outside of Quebec must be enrolled at the Laval University or at the University of Montreal and its affiliated schools (Polytechnique and HEC).

FIELD OF STUDY/PROGRAM REQUIREMENTS

- Eligibility is limited to master's and PhD programs in the following fields:
 - Business Administration
 - Computer Science
 - Engineering
 - Actuarial Sciences
 - Architecture
 - Political Science
 - Law (only available to ULaval's students)

CONDITIONS/RESTRICTIONS

- If you start post-secondary studies in January, you are not eligible for the summer competition of the same year.
- Must attend the academic program in-person and reside where the institution is located.
- Must be considered a full-time student by your institution.
- 1st cycle programs are not eligible.
- The Schmeelk foundation retains the right to change or end the sponsorship of the scholarship plan without notice.

HOW TO APPLY?

To apply for the scholarship, please submit an online application no later than **April 30, 2025, at 1:00 PM EST**, by visiting <https://portal.scholarshippartners.ca>.

Remember, **the application must be completed and submitted by the student**. If you have questions, please contact SPC at <https://spc.univcan.ca/>

REQUIRED DOCUMENTS:

- Personal statement about Cultural Awareness
- Essay about personal accomplishments
- Two recommendation forms. One from an academic who is familiar with your work, and one from a non-academic who is familiar with your accomplishments. Please note that recommendation *letters* will not be accepted.

Detailed instructions can be found in the application. Remember, your application must be complete to be evaluated, and deadline extensions will not be granted.

SELECTION PROCESS

A committee of Canadian university and college representatives, chosen by Scholarship Partners Canada (SPC) select scholarship recipients. The Schmeelk Foundation has no influence in the decision.

The selection committee's decision is final.

EVALUATION CRITERIA

The Selection committee reviews the applications based on the following criteria:

- Demonstration of superior leadership through his or her involvement, accomplishments and impact to society and willingness to remain involved.
- Promoting cultural harmony, language immersion, and mutual understanding among French and English-speaking Canadians across diverse regions of Canada.
- Academic merit.

SUCCESSFUL APPLICANTS

You will receive scholarship confirmation in August. When you receive your confirmation, complete the online acceptance process, and submit any necessary documentation, which includes proof of registration from your educational institution.

SCHOLARSHIP PAYMENT

Payment will be made after acceptance and document review. Disbursement may take 6-8 weeks depending on the payment method. Funds will be sent to your institution on behalf of the sponsor. Please ensure your tuition fees are paid on time, as your institution will reimburse you based on their standard procedures.

University of Laval students, please note that the institution is responsible for the disbursement of your award and not Universities Canada.

ADMINISTRATOR

We will communicate with you through your student portal account. Be sure to keep contact information up to date and to notify us of any changes. Please add awards@univcan.ca to safe senders in your junk email options so that you continue to receive important messages from SPC.

The Schmeelk foundation has entrusted the administration of its scholarship program to SPC, a division of Universities Canada. We administer over 140 scholarship programs for corporations, government agencies, and private foundations in North America and are affiliated with top companies in almost every sector of the economy. For more details, please visit www.univcan.ca.

SCHOLARSHIP CALENDAR

Deadline Dates	Activity
March 19, 2025	Application period opens
April 30, 2025	Deadline to submit application and all supporting documentation
August 2025	Applicants notified of scholarship decision by email. Recipients receive notice to complete their Award acceptance
September 11, 2025	Deadline to complete award acceptance
September-October 2025	Payments disbursed; students are notified by email.