

# GUIDELINES

The Molloy Medicine Award supports undergraduate students of the Doctor of Medicine (MD) program in Canada.

This award was generously created by the estate of Brian Molloy.

**Here's what you need to know.**

## NUMBER, VALUE, AND DURATION OF SCHOLARSHIPS

---

In the 2024-2025 academic year, the Molloy Medicine Award will support up to **15 non-renewable scholarships**. Scholarships are valued at **\$10,000 - \$12,500 each for one year**.

Preference will be given to applicants with existing ties or past efforts to work, study or volunteer with the following vulnerable or underserved populations: addiction and mental health, Indigenous communities, refugees, and immigrants, rural or remote communities, people of diverse sexualities and genders, home, and long-term care.

Successful applicants will also be eligible for additional funding of \$2,500 upon completion of one clinical elective in family medicine prior to August 2025, or if accepted to a Family Medicine Residency in R1 Match in the same year of receiving the award.

## ELIGIBILITY

---

You are eligible if you are:

- a Canadian citizen
- registered as a full-time undergraduate student in the MD program at a Faculty of Medicine at an accredited school of Medicine in Canada
- have completed the first year of your program when applying for the scholarship.
- in good academic standing
- graduating in spring 2025 or later

## ELIGIBLE INSTITUTIONS

You must be studying at one of the 17 faculties of medicine in Canada, as recognized by the Association of Faculties of Medicine in Canada (AFMC).

## CONDITIONS/RESTRICTIONS

---

You must continue to be enrolled full-time at the university listed on your application throughout the tenure of the award. Proof of registration dated at the time of acceptance of the award will be required before funds are released.

Award recipients:

- can hold other awards concurrently.
- can re-apply once in a subsequent year.

## HOW TO APPLY?

---

To apply for the scholarship, please submit an online application no later than Tuesday, October 15, 2024, at 3:00 PM by visiting <https://portal.scholarshippartners.ca/welcome/MolloyEN/>

Detailed instructions can be found in the application portal. Remember, your application must be complete to be evaluated, and deadline extensions will not be granted.

### REQUIRED DOCUMENTS:

- **Personal Statement – written or video:** Tell us about your educational and career goals, how you plan to achieve them and how this scholarship will support your aspirations.
- **Letter of good standing:** Submit a letter of good standing to support your academic status.
- **Work experience and extracurricular activities:** List your relevant work experience and involvement in student, medical or community settings. This can include activities such as volunteering, participation in interest groups, leadership activities, medical research, etc.
- **Referee Assessment Form:** Submit a referee assessment completed by a clinical preceptor or mentor who is familiar with your academic achievements, and/or involvement in student, medical or community settings. The form should be typed and signed by the author with an original or secured electronic signature and submitted in PDF format.

The referee assessment form is available for download from the online portal. A reference will only be accepted if completed using this form.

Ask your referee to complete and return the form so you can upload and save it with your application. You are responsible for advising the referee of the application deadline and giving them enough time to complete the assessment form.

## EVALUATION CRITERIA

---

Applications are assessed on the content and relevance of the essay or video and reference form, demonstrated commitment to medicine, and engagement in student, medical or community settings.

Preference will be given to applicants with existing ties or past efforts to work, study or volunteer with the following vulnerable or underserved populations: addiction and mental health, Indigenous communities, refugees and immigrants, rural or remote communities, people of diverse sexualities and genders, and home and long-term care.

## SELECTION PROCESS

---

The Molloy Medicine Award selection committee is comprised of higher education professionals, representatives of AFMC, faculty members and community leaders.

Following the evaluation period, top-ranking candidates will be invited to participate in an asynchronous interview assessment. During this one-way interview, you will be asked to submit timed video responses to pre-recorded questions. Each question has a designated amount of prep and response time, and you can track your remaining time for each component on the screen. You can record your responses from anywhere you choose and at a time convenient to you before the deadline.

The entire process should take 20-30 minutes to complete. You will require a desktop or laptop computer with a functioning webcam, microphone, and internet connection.

Once complete, the selection committee's decision is final. All applicants will receive the results of the selection process by email.

## SUCCESSFUL APPLICANTS

---

- You will receive scholarship confirmation in February. When you receive confirmation, complete the online acceptance process and submit any necessary documentation, which includes proof of registration from your post-secondary institution dated at time of award acceptance.
- You will be eligible for an additional payment if, in the same year of receiving the award:
  - a) You have been accepted to a Family Medicine Residency Program in spring 2025. Documentation confirming your CaRMS match will be required, **OR**
  - b) You are in the clerkship phase of your program, and have also successfully completed one clinical elective in family medicine between time of award acceptance and August 31, 2025:
    - Official documentation confirming completion of the elective from Undergraduate Medical Education Office will be required.
    - Only clinical electives for academic credit will be accepted; observerships or research placements will not be eligible.

## SCHOLARSHIP PAYMENT

Payment will be made after the acceptance process and document review. It can take 6 to 8 weeks, depending on the method of payment chosen.

**Payments will be made in two disbursements** split evenly between you and your post-secondary institution. The portion paid directly to you will be processed by Electronic Funds Transfer (EFT). Please note that EFT payments can only be made to a Canadian bank account AND the account must be in your name. The other portion of the payment will be sent directly to the institution.

Requests for additional payment(s) will be processed separately and only upon receipt of documentation to validate completion of clinical elective and/or acceptance to Family Medicine Residency Program. Payment will be made directly to you by EFT.

Please pay your tuition fees within the defined time frame, regardless of scholarship payment timing. If a scholarship award results in an overpayment of tuition, reimbursement will be made to the student directly from the school in accordance with the institution's normal practice. We will communicate with you through your student portal account. Be sure to keep contact information up to date and to notify us of any changes.

The Estate of Brian Molloy has entrusted the administration of its scholarship program to Scholarship Partners Canada (SPC), a division of Universities Canada. We administer over 140 scholarship programs for corporations, government agencies, and private foundations in North America and are affiliated with top companies in almost every sector of the economy. For more details, please visit [www.univcan.ca](http://www.univcan.ca).

---

### SCHOLARSHIP PARTNERS CANADA

Ref: Molloy Medicine Award

1610-350 Albert Street Ottawa ON K1R 1A4

Scholarship  
Partners Canada.  
Partenaires en bourses  
d'études Canada.

Tel.: (613) 563-1236    Toll free: 1-844-567-1237    Online Support: [spc.univcan.ca](http://spc.univcan.ca)